

# FIRST SEMESTER EXAMS

## 2017-2018

### I. EXAMS

A. Students may exempt exams as noted below:

1. Students in grades 9-11 will attend both sessions of exam review. Please announce exam exemptions to these students on the last review day at the end of the class period. Any absences from exam review will count as unexcused absences.

B. Semester exams are administered to students in sixth through twelfth grades at the end of each semester. Students who have accumulated five unexcused absences in a semester course must take the semester exam. Absences on review days count as unexcused absences. Students who have accumulated ten unexcused absences in a yearly course must take the final exam. See Mrs. Rutland regarding any questions concerning absences.

C. Sixth grade exams count as 15% of the of the semester grade, while grades seventh through twelfth count 20%.

## Review and Exam Schedule

**\*\* Exams for semester courses will be administered during the class period exam on exam days. \*\***

Date	Time	Period
<i>December 8<sup>th</sup> &amp; 11<sup>th</sup></i>	<i>8-2:45 PM</i>	<i>First through seventh review</i>
December 12 <sup>th</sup>	8-9:30 AM	First
	10-11:30 AM	Second
December 13 <sup>th</sup>	8-9:30 AM	Third
	10-11:30 AM	Fourth
December 14 <sup>th</sup>	8-9:30 AM	Fifth
	10-11:30	Sixth
December 15 <sup>th</sup>	8-9:30 AM	Seventh
	10-11:30 AM	❖ Make-up

\*\*NO STUDENTS WILL BE ALLOWED TO GO TO THE LIBRARY DURING THESE TWO DAYS OF REVIEW.

B. Students who are absent and need to make up exams will report on Friday, December 15<sup>th</sup>, at 10:00 AM to their subject teacher. Subject teacher will administer. THIS IS THE ONLY TIME DESIGNATED FOR MAKE-UPS! By doing this, teachers will be able to immediately grade the exam/s, enter their additional grade/s, and “send” the updated grade/s from GradeLink.

C. There will be no homeroom periods on exam days. Students will report to the exam classroom no later than 8:00 AM for the first exam, and 10:00 AM for the second exam each day

**Remember that students (with the exception of seniors) must remain in classrooms for the entire period. Students should bring reading materials for when they are finished.**

### III. STUDENTS – All students must attend school as usual during the review days!

#### **Information for Parents and Students:**

- Students do not report to homeroom. They should report directly to their exam period.
- *Students may exempt the first semester under the following conditions:*
  - A. Seniors—(1) with at least a 90 average in year-long classes and in compliance with the OPS policies, (2) with an 85 average in an Honors course and in compliance with the OPS policies, or (3) with an 80 average in an AP course and in compliance with the OPS policies or (4) attend the minimally required sessions of the senior seminar.
  - B. Students (6th-11th) may not exempt the first semester exam unless the course is a semester course.
  - C. Students taking a semester course may exempt the first semester exam with an average of a 90 (seniors with an 87) and in compliance with OPS policies.
- Students in grades 6th-12th must stay for the entire exam period. *Only seniors may leave after exam completion.*
- Students need only to be here based on time period of testing. Sixth graders (3rd period) and seventh graders (4th period) do not have to report for their rotation classes. Eighth graders do not have to report for their physical education class. If these students report to school, they must report to the library during their rotation or physical education class periods.
- Students having two exams on the same day may *not* leave the campus between exams.
- Students having to arrive at school for one test only (8-9:30 AM) but having to stay afterwards will go to the library for supervision (Mrs. Garrick.)
- Students having personal vehicles can arrive and depart based on the time period of testing. Once students leave the campus, they may not return unless they have to pick up other students for a ride home.
- Students who have an exam at 8:00 AM but do not have an exam at 10:00 AM may leave school at the end of the exam so that they may go home and study. If they have to wait for a ride, they must go to the library. No one should be in the halls or outside the buildings.
- Students who do not have an exam at 8:00 AM but have an exam at 10:00 AM do not have to arrive at school until 9:50 AM for their 10:00 AM exam. If a student arrives for a second exam before 9:30 AM, he/she must report to the library.
- Students who have no exams on a given day do not have to report to school.
- All rules, **including the dress code**, will be in effect during exam days. *A Level-1 detention will be awarded for non-compliance!*